



**ROWLAND UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
MINUTES**

February 25, 2016

6:30 PM

1830 S. Nogales Street, Board Room
Rowland Heights, California 91748

Attendance Taken at 6:35 PM:

Present:

Ms. Natalie Moreno
Mr. Harry Peterson
Ms. Carla Sanchez
Mr. Mike Wong
Ms. Wendy Zhong @ 7:15

Absent:

Mr. Gilbert Acevez

I. OPENING

I.A. Call to Order

The Citizens' Bond Oversight Committee Meeting of the Rowland Unified School District was called to order by Mr. Harry Peterson, at 6:35 p.m.

II. ROLL CALL

I.A. Roll Call and Attendance

Mr. Harry Peterson called roll and took attendance of the Citizens' Bond Oversight Committee.

All members were present, with the exception of Mr. Gilbert Acevez.

III. FLAG SALUTE

All in attendance were led in the Pledge of Allegiance to the Flag by Ms. Carla Sanchez.

IV. PUBLIC COMMENTS

IV.A. Written Requests to Address the Board

Roy Humphreys addressed the Citizens' Bond Oversight Committee regarding Grand Jury, the Commission independent of the District, change orders, new computer system, the need for a forensic audit, and Grand Jury probe.

V. INTRODUCTION

V.A. Staff Introductions

Mr. Alex Flores began by asking staff to introduce themselves. He then addressed the Committee regarding the working notebook as a resource for new members. He stated staff is here to work with the Committee. He mentioned more meetings were proposed at different project sites; therefore, the next meeting will be held at Nogales High School with a detailed presentation of completed projects. He congratulated the new members, and thanked the Committee and Staff.

Addy Leng-Chin, Senior Account Clerk, Fiscal Services, input Bond budget into software

Marcos Rodriguez, District Construction Coordinator, Building Services

Rita Garcia, Executive Secretary, Administrative Services, meeting minutes

Natalie Moreno, Los Angeles County Department of Social Services, Rowland Unified School District graduate, kids attend Blandford and Rowland High School

Mike Wong, 30 years of construction experience, Kaiser, reviewed drawings and change orders

VI. PRESENTATIONS

VI.A. CBOC Role and Function

The Committee heard a presentation by Sarine Abrahamian, Esq. of Orbach Huff Suarez & Henderson LLP regarding the role of the CBOC members and staff, collectively and individually.

Presentation attached.

VI.B. Colbi Technology

Mr. Alex Flores stated he saw slides and wanted CBOC to get more in-depth information. Comp Anal of Fiscal, also by project, so Committee can see monthly information and those months without meetings. Sharing ability of program and actual forms.

Larry Goshorn, President, Colbi Technologies, Inc. presented to the Committee the software used to manage the bond program and report options. The goal is to help the District have a successful program for construction projects. The needs are tight internal controls and transparency.

Presentation attached.

Recognized Wendy Zhong's arrival at 7:15 p.m.

VII. DISCUSSION/ACTION

VII.A. Approval of Minutes

Approve the Minutes of the 2006 and 2012 of the Citizens' Bond Oversight Committee of February 25, 2016.

Motion Passed: Approve the Minutes of the Citizens' Bond Oversight Committee of Thursday, February 25, 2016. Passed with a motion by Ms. Wendy Zhong and a second by Ms. Natalie Moreno. The vote was unanimous.

VII.B. Chairperson Election

The Committee elected a Chair and a Vice-Chair who shall act as Chair only when the Chair is absent and whose positions shall continue for two (2) year terms.

Ms. Carla Sanchez nominated Mr. Harry Peterson as Chair and a second by Ms. Wendy Zhong. The vote was unanimous.

Mr. Harry Peterson nominated Ms. Wendy Zhong as Vice-Chair and a second by Ms. Carla Sanchez. The vote was unanimous.

VIII. ADJOURNMENT

The Committee adjourned the Citizens' Bond Oversight Committee of Thursday, February 25, 2016 at 8:01 p.m. Passed with a motion by Ms. Wendy Zhong and a second by Ms. Natalie Moreno. The vote was unanimous.

Harry Peterson
CBOC Chair